

## Educational Profile

- **Certificate - Digital Media Arts**  
Touro College, NYC (June 2008)
- **AS – Computer Science** Touro College, NYC (June 2009),  
*studying for **BS- Computer Science***
- **Certificate – Intermediate Software Training**  
SUNY Morrisville/EOC, Syracuse, NY (1997)
- Currently studying for **A+ Certification examination**

## Relevant Skills

### Computer

- Adept at most PC based applications (including - but certainly not limited to - MS Office 2000 – XP, CompTIA based certifications pending)
- Above average Windows2000/XP OS troubleshooting skills.
- Over 12 years experience working with PC/PC based software

### Web Design

- Above average knowledge of HTML (deprecated) XHTML 1.0 (the new standard), DHTML, and CSS.
- Working knowledge of relevant WYSIWYG applications such as Adobe (formerly Macromedia) Dreamweaver, Flash, and Fireworks.

### Office

- Highly experienced in office related functions such as filing, typing (45wpm), organizing, and anticipating solutions to problems that have yet to appear.
- Other office related skills: Fax/Online Fax, above average internet skills, filing, ordering supplies, multitasking, and general office management.
- Well read, excellent spelling, professional English spoken.
- Highly resourceful, problem solver, & self-starter.

### Music

- Very experienced in almost all PC and/or MAC based audio creation/editing applications (including, but not limited to, ProTools LE/HD, Ableton Live, Cubase/Nuendo, Reason, Sound Forge, and a wide assortment of professional grade instrument/fx plugins)
  - Well versed in music industry practices including contract negotiations, copyright assignment, legal terminology, and a host of other subjects.
  - Currently affiliated with **ASCAP** as Writer/Publisher
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- Professionally trained in the basic technical aspects of recording, mixing, mastering, & post-production.

## References

References are available upon request.

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